



METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

March 7, 2018

Dylan Kriz
Midland Scientific East LLC
224 Town Ctr. Pkwy
Spring Hill, TN 37174

Re: **RFQ # 1028704, Contract to Provide Hach Products and Parts**

Dear Mr. Kriz:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ # 1028704 for Contract to Provide Hach Products and Parts. This letter hereby notifies you of Metro's intent to award to Midland Scientific East LLC, contingent upon successful contract negotiations.

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Brad Wall by email at brad.wall@nashville.gov Monday through Friday between 8:30am and 3:30pm.

If the Procurement Nondiscrimination Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification. Should you have any questions concerning this requirement, please contact Jerval Watson, BAO Representative, at (615) 862-5461 or at jerval.watson@nashville.gov.

Thank you for participating in Metro's competitive procurement process.

Sincerely,

A handwritten signature in blue ink that reads "Michelle A. Hernandez Lane".

Michelle A. Hernandez Lane
Purchasing Agent

Cc: Solicitation File
Other Offerors

Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.

A. Right to Protest. Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

Enter Solicitation Title & Number Below

Contract to Provide Hach Products and Parts; RFQ # 1028704

Min. SBE/SDV Participation	Incentive Percentage	Incentive Calculator	Lowest Bid	MACP	Winning Bid	
0.0%	2.00%	98.00%	\$645,000	\$657,900	\$645,000	
Offeror's Name	Bids	SBE	Participation Incentive Threshold	Participation Incentive	Incentive Evaluation Amount	Status of ITB Award
Midland Scientific East LLC	\$645,000	\$0	\$0	\$0	\$645,000	Awarded

BAO SBE Assessment Sheet

BAO Specialist: Jerval Watson
Contract Specialist: Brad Wall
Date: 02/20/2018

Department Name: MWS
RFP/ITB Number: 1028704

Project Name: Hach Products Parts

Primary Contractor*	Prime Bid Amount	Total Offered SBE (\$)	SBEs approved?	Total Approved SBE (\$)	SBE (%)	Comments
Midland Scientific East, LLC	\$645,000.00	\$322,500.00	No	\$ -	0.00%	Primary Contractor is NOT a Metro approved SBE

*For ITBs, only apparent low bidder will be listed.

From: [Lane, Michelle \(Finance - Procurement\)](#)
To: [Pittman, Genario \(Finance - Procurement\)](#); [Wall, Brad \(Finance - Procurement\)](#); [Cantlon, Judy \(Finance - Contract Compliance\)](#)
Subject: FW: Sole Bidder Approval for RFQ # 1028704 Contract to Provide Hach Products and Parts
Date: Tuesday, March 06, 2018 9:07:28 PM
Attachments: [Intent to Award Justification.pdf](#)
[Intent to Award Letter.doc](#)

Pursuant to the provisions of Procurement Regulation 4.12.011.03, the award to a single offeror is approved. Judy, please send the award letter.

Michelle A. Hernandez Lane
Chief Procurement Officer/Purchasing Agent
Department of Finance
Procurement Division
Metropolitan Nashville Davidson County
730 2nd Avenue South, Ste. 101
Nashville, TN 37201
Office- 615.862.5471

From: Pittman, Genario (Finance - Procurement)
Sent: Tuesday, March 06, 2018 2:19 PM
To: Lane, Michelle (Finance - Procurement)
Cc: Wall, Brad (Finance - Procurement)
Subject: FW: Sole Bidder Approval for RFQ # 1028704 Contract to Provide Hach Products and Parts

Michelle,

Please the email below and provide a response when time permits.

Thank you,

Genario Pittman
Senior Procurement Officer
Department of Finance
Procurement Division
Metropolitan Nashville Davidson County
730 2nd Avenue South, Ste. 101
Nashville, TN 37210
Office- 615.880.2641
genario.pittman@nashville.gov

From: Wall, Brad (Finance - Procurement)

Sent: Monday, March 5, 2018 3:29 PM

To: Pittman, Genario (Finance - Procurement) <Genario.Pittman@nashville.gov>

Subject: Sole Bidder Approval for RFQ # 1028704 Contract to Provide Hach Products and Parts

Genario,

RFQ # 1028704 closed with a single bidder, **Midland Scientific East LLC**. The department considers the single offer as fair and reasonable and are in agreement to move forward in awarding **Midland Scientific East LLC**. This ITB was solicited to registered vendors under the commodity code 41100000 (Laboratory and Scientific Equipment.) An adequate pool of offerors had an opportunity to submit a response to the solicitation. Will you please forward this request to Michelle, and if she approves of the single offer, then I will save her response with the solicitation documents and move forward.

Brad Wall

Procurement Officer III

Department of Finance

Procurement Division

Metropolitan Nashville Davidson County

730 2nd Avenue South, Ste. 101

Nashville, TN 37210

(615) 862-4273 (Office)